

2022 Annual CONVENTION

WASHINGTON, D.C. • MAY 18-20, 2022



POLICIES & PROCEDURES

ADMISSION

Annual Convention Rates and Deadlines

	In-Person Rate <i>Postmarked by April 18, 2022</i> <i>(Includes Post Event On-Demand Content)</i>	Post Event On-Demand Content Access
Professional Member	\$499	\$149
Nonmember	\$649	\$199

Your registration fee covers all programming of the 2022 Americans for the Arts Annual Convention, beginning with the Newcomers and New-At-Heart session late afternoon on May 18, 2022, and continuing through the end of the last session at approximately 5:00 p.m. ET on Friday, May 20, 2022.

The registration fee is all-inclusive, including the Convention welcome reception. That said, for 2022, the Annual Convention will *not* feature any off-site events or excursions in order to mitigate risk related to COVID-19.

For the 2022 Annual Convention, we are not offering one-day, student, or guest registration options.

CANCELLATION AND REFUND POLICY

All requests for refunds must be made in writing or via email by the registrant to Americans for the Arts c/o Meetings and Events by the registration deadline of April 18, 2022. Please see below for the schedule of available refunds for the in-person Annual Convention registration:

Cancellation Date	Refund Available
Prior to April 1, 2022	75% of registration paid
April 1 - April 18, 2022	50% of registration paid
After April 18, 2022	No refund available

Refund requests submitted after April 18, 2022, will not be considered. While there is no deadline to register for post-event digital content, refunds will not be granted for post-event digital content registration.

If you have any additional questions about cancellation, refunds, or access to post-event recordings, please contact us at events@artsusa.org.

COMMITMENT TO EQUITY, INCLUSION, AND ACCESSIBILITY

To support a full creative life for all, we at Americans for the Arts commit to championing policies and practices of cultural equity that empower a just, inclusive, and equitable nation. In that spirit, we are committed to making our meetings and events equitable and inclusive by offering live and closed captioning and ASL services for sessions. Attendees needing additional accommodations for any learning environment may contact us at events@artsusa.org.

CONFIRMATION

All attendees who provide an email address will receive confirmation of registration via email. Confirmation notices will include a receipt as well as other important information about the Annual Convention, including COVID-19 health and safety information. Please review confirmation notices carefully.

If you have not received a confirmation notice within three weeks of submitting your registration, or if you wish to change your registration information, please contact us by email at events@artsusa.org or by phone at 202.371.2830.

GROUP REGISTRATION

We offer group registrations for organizations or universities seeking to register **four or more** attendees for either the in-person conference or digital on-demand access.

To register as a group, a request for group registration of **four or more** registrants must be submitted to events@artsusa.org. In response to that request, an invoice for the group will be created and sent to the submitter. Each member of the group must already have an Americans for the Arts web account created to be added to the group invoice. Click [here](#) to confirm Americans for the Arts web accounts for individuals in the group.

Once the invoice is paid, everyone in the group will receive further instructions to register and access event programming

HARASSMENT POLICY

Americans for the Arts is dedicated to a harassment free experience for all conference participants and does not tolerate harassment in any form. Harassment is any oral, written, physical, or other form of conduct that denigrates, seeks to intimidate, or coerce, discriminates against, or shows hostility toward any person on the basis of race/ethnicity, religion, age, gender, gender expression or identity, socioeconomic status, disability, sexual orientation, citizenship status, geography, place of origin, marital status, familial status, or other personal characteristics. To learn more, visit AmericansForTheArts.org/Harassment-Policies.

MEETING SAFETY & CODE OF CONDUCT

Americans for the Arts is committed to providing a safe, productive, and welcoming environment for all meeting participants, including all virtual/online events. All participants, including but not limited to, attendees, speakers, volunteers, exhibitors, Americans for the Arts staff, service providers, and others are expected to abide by the [Americans for the Arts Code of Conduct and Meeting Safety Policy](#). These policies apply to all Americans for the Arts meetings and events, including those sponsored by external organizations but held in conjunction with Americans for the Arts events in public, private, or online environments and facilities.

PHOTOGRAPHY, AUDIO, AND VIDEO CONSENT CLAUSE

Attendance or participation in Americans for the Arts meetings and events or other activities constitutes an agreement by the registrant or attendee to Americans for the Arts' use and distribution (both now and in the future) of the registrant or attendee's image and voice in photographs, audio, video, and electronic reproductions of such events and activities by Americans for the Arts and other third parties, including but not limited to the venue and local host.

PURCHASE ORDER POLICY

While we can process payment via purchase order, you cannot complete such payment online. You must instead contact us at events@artsusa.org so that we can generate an invoice for you and outline our policies relating to purchase orders.

Please note: If you are using a government-issued purchase order to pay your registration fee, and if it has not been paid at the time of arrival on-site, a credit card payment will be required to cover the registration fees before registration materials are released to you. Once the purchase order is paid, a refund will be immediately processed for the credit card payment.

PRIVACY POLICY

Americans for the Arts takes privacy seriously. The information we collect via registration is used to provide you with services which you have requested from us. By submitting information via registration for this event, you consent to share your data in accordance with the guidelines of our privacy statement. To learn more, visit AmericansForTheArts.org/Privacy.

RECORDING REPLICATION AND RESALE POLICY

Content produced by or for Americans for the Arts on any medium may not be recorded and reproduced/resold or distributed without the express written approval from Americans for the Arts. For inquiries on access to content and resources beyond that included in your registration, please contact us at events@artsusa.org.

REGISTRATION DEADLINE

To make the 2022 Annual Convention safe for attendees, we have instituted a firm registration deadline ahead of the in-person event.

All attendees must be pre-registered for this year's event by **April 18, 2022**, at which point registration will close. This is due to the timelines required for processing vaccine verifications and adequately preparing for the onsite event. There are no exceptions to this deadline. We will NOT be processing any registrations on-site.

SUBSTITUTION POLICY

Yes, substitutions *will* be accepted until the registration deadline of April 18, 2022. Requests should be made in writing via email to Meetings and Events at events@artsusa.org before the registration deadline of April 18, 2022.